



Cheshire Academies Trust
Inspiring hearts and minds



Here, Children Thrive

**PART ONE MINUTES
OF THE LOCAL GOVERNING BODY MEETING – MEETING 7**

Date	Wednesday 22nd May 2024 at 6.30pm
Venue:	Meeting Room, Boughton Heath Academy

Invited to Attend (Governors):	
Kate Lee (KL) Jon Lenton (JL) Sally Sumnall (SS) Tyler McPherson-Hill (TMH) Mark Loughnane (ML) Laura Paddock (LP) Daniel Knox (DK)	Co-opted governor/Chair of Governors Executive Headteacher Staff governor/Head of School Staff Governor Parent Governor Parent Governor Parent Governor
Apologies:	
Rob Herd (RH) Andrew Vaughan (AV) Muriel Breugelmans (MB) James Ferguson (JF)	Co-opted Co-opted Parent Co-opted
Absent:	
Elaine Hall (EH)	
Also in Attendance:	
Debbie Tomkinson (DT)	Governance Director

The Meeting Met its Quorum

AGENDA ITEM 1	WELCOME, APOLOGIES FOR ABSENCE (Statutory) AND CONFIRMATION WHETHER MEETING IS QUORATE
Discussion:	KL welcomed all to the meeting. The apologies of RH, AV, MB and JF were accepted.

AGENDA ITEM 2	DECLARATION OF PERSONAL & PECUNIARY/BUSINESS INTEREST (Statutory)
----------------------	--

Discussion:	There were no conflicts of interest in relation to any of the agenda items. No new interests were declared.
--------------------	---

AGENDA ITEM 3	EDUCATIONAL PERFORMANCE
--------------------------	--------------------------------

Writing Update

This item was deferred to the June meeting.

Pupil Outcomes

The spring term outcomes report was circulated in advance of the meeting and local governors were invited to ask questions. Governors noted that many of the questions they had were answered in the narrative part of the report.

Q: Are there any concerns that the Y6 data, especially in writing, is lower than in previous years?

A: There are no concerns and whilst the data is slightly lower than at the same point last year this is because of contextual reasons within the cohort.

Q: Has the school been selected for writing moderation this year?

A: No, the school was selected for moderation two years ago.

Q: Y1 girls seem behind, what is the plan for them?

A: They are not so far behind an when using the Insight data, this indicates they are not behind their peers. The red bar is their estimate and whilst they may be behind their estimate there is plenty of time for them to catch-up.

Q: How are disadvantaged children performing?

A: The numbers of disadvantaged pupils in the school has increased to 12 and the majority of the children are making progress. Where children are working below age-related expectations there are contextual reasons for this.

Q: How are the children with special educational needs who are not on B Squared performing?

A: If they are not on B Squared this shows that the children are able to access the curriculum although this may be at a level below their peers.

Q: The numbers of children working at greater depth in Y1 reading has fallen by 17% between the end of autumn and the end of spring – why is this?

A: This is because there has been a change in the test. Star tests are used for Y2 and Y6 but the Y1 data is based on teacher assessments and there are no concerns in that year group.

JL advised governors that each child has a Fischer Family Trust estimate of what they should achieve at the end of Y6. The green sections of the report shows that children are on track to meet or exceed their FFT target. Grey and pale red is not statistically significant and the reds are not on track. Children tend to make rapid progress in Y6 and the FFT estimates for this year are extremely high and, as a result, it is unlikely that these will be met because of context specific matters that will likely impact on the data. The FFT estimates are based on the national data. At Boughton Heath every child is estimated to achieve the expected standard in reading – even those children who had lower prior attainment at KS1 because they scored better than the national average. The results will be above the national average but will not meet the FFT targets.

It was agreed that the assessment link governor would complete a link governor visit once the school has received the SATS results.

Assessment link governor report come in when SATS results.

Reception Admission Numbers

	Applications for places in Reception were lower this year but this reflects a reduction in pupil numbers across the region. There were 29 first choice applications, 44 second choices and 25 third choice. Reception will be full for September with one child on the waiting list.
	<p>ACTIONS</p> <p>Writing curriculum update to be included on the agenda</p> <p>Assessment link governor to complete a governor visit once the SATS results have been received.</p>

AGENDA ITEM 4	PART ONE MINUTES OF MEETING –MARCH 2024
	Governors approved the Part One minutes of the meeting of Wednesday 27 th March 2024 as a true and accurate record.
	RESOLVED: That the Part One Minutes – 27th March 2024 be approved as a true and accurate record.

AGENDA ITEM 5	REVIEW OUTSTANDING ACTIONS
Discussion:	<p>DT to request further information from the trust regarding the format of the reporting of the SQM. ONGOING</p> <p>DT to request further information on how reserves are to be invested. ONGOING</p> <p>GDPR link governor visit to take place in the summer term. ONGOING</p> <p>Assessment link governor visit to take place in the summer term. NOT DUE</p> <p>Curriculum link governor visit report to be included on the agenda for the May meeting. This was discussed under agenda item 10. COMPLETE</p> <p>LGB meeting structure to be included on the agenda for the next meeting. COMPLETE</p> <p>Health and safety link governor visit report to be included on the agenda for the next meeting. It was agreed that the link governor would complete a visit after the health and safety audit has taken place. ONGOING</p>

AGENDA ITEM 6	CHAIR'S ACTIONS
	KL had not taken any urgent decisions on behalf of the LGB since the previous meeting.

AGENDA ITEM 7	HEAD OF SCHOOL'S ACTIONS
	SS had not taken any urgent actions on behalf of the LGB since the previous meeting.

AGENDA ITEM 8	HR/FINANCIAL PERFORMANCE
	<p>To approve expenditure under the Scheme of Delegation</p> <p>There were no items of expenditure requiring approval under the Scheme of Delegation.</p>

AGENDA ITEM 09	COMPLIANCE AND SAFEGUARDING
Discussion:	Stakeholder Engagement

	<p>An evaluation of pupil survey/feedback results was circulated in advance of the meeting and governors were invited to ask questions.</p> <p>Q: 14 pupils send they only enjoy school some of the time or never enjoy school. Has there been any checks with the children as to why this may be the case?</p> <p>A: Only one child said they didn't enjoy school and the responses from the other children were because they said they did not always enjoy school all of the time.</p> <p>Q: Have there been any checks about the question related to having a trusted adult in school that they can talk to?</p> <p>A: Yes, and they indicated that there are trusted adults in school but that they would prefer to talk to their family about any concerns.</p> <p>Q: Some children responded that they needed more challenge in lessons, what is being done about this?</p> <p>A: The pupils who responded in this way are the pupils who are challenged in lessons but this is a symptom of the mastery curriculum as once children have achieved in an area they want to move onto the next one.</p> <p>Q: Why do some children say they don't feel safe?</p> <p>A: There can be specific reasons why children don't feel safe but when leaders check on these children they know they are safe in school.</p> <p>Governors noted that the results of the pupil survey were very positive. They were particularly pleased with the responses to the personal development questions. 90% of children engage in school clubs and the work the school has done on looking after children's mental and physical health and lessons on particular faiths shone through in the survey results. Governors noted that the impact of the personal development opportunities available to clear was clear. KD advised that the positive view of the school was also evident from parents during the parents' meeting.</p>
--	--

AGENDA ITEM 10	GOVERNANCE
Discussion	<p>Governance Structure</p> <p>Governors received and discussed the optional seven-meeting agenda planner. Governors considered the new format and agreed that it would allow enough time for governors to visit the school outside of LGB meetings and would also support staff well-being. It was agreed that from September 2024, the LGB would adopt the seven-meeting format.</p> <p>Governor Visits</p> <p>Governors were updated on the governor 'walk-around' which had taken place with a focus on the early years. It was a very positive visit. It was noted that the provision has always been very good but is now even more improved. Governors were able to see what was in place in terms of the classroom environment and what was in place for the children who were all engrossed in their activities, highlighting the quality of the education on offer to children. It is clear that the Reggio Emilia approach is having an impact.</p> <p>There was a discussion about the outdoor area. There have been discussions about removing the grass and replacing it with 'spongy' tarmac which could be used by the bikes but the cost of this was in the region of £20k and so is not currently affordable but this is something that may be considered on the future.</p> <p>LP advised that she has also completed a link governor visit with a focus on the foundation curriculum. The foundation curricula have been written by subject leaders and plans are very comprehensive, meets the relevant frameworks and is right for the children at Boughton Heath.</p>

	<p>There is a range of documents which have been developed to support monitoring and subject leaders know what is happening in their curriculum areas. There are whole school and year group overviews and clearly defined end points. Curriculum information is available on the website which is fully compliant.</p> <p>The curriculum is sequential with knowledge being built on as children move through the school. There are golden threads throughout the curriculum which are re-visited through their time at school. Children are embedding and building both their substantive and disciplinary knowledge, they know and remember more over time and this builds on the foundations from the early years. Topics are re-visited if there are any children who are not meeting the curriculum goals.</p> <p>There were also discussions about any concerns or challenges facing staff. The challenges are around the changes to the Ofsted Framework as at there is a greater focus on subject leaders who are require to be experts in that field which can be difficult in a primary setting. The actions are to continue to support an develop staff confidence and expertise and to look at further refining art, music and design and technology across the school.</p> <p>KL advised that she had attended the `coffee and catch-up session with parents. During the meeting, SS discussed the Habits of Work and Learning and Crew and parents had noticed that this had had a positive impact at home</p>
Papers	Optional Seven Meeting Agenda Planner

AGENDA ITEM 11	DATE OF NEXT MEETING
Discussion:	Tuesday 26th June 2024 at 6.30pm

Further discussions took place under the Part Two agenda.